Training Title

PROJECT LEADERSHIP, MANAGEMENT COMMUNICATION TRAINING

Training Duration

5 days

Training Date

Project Leadership, Management, and Communications	5	13-17 Nov 23	$6,250	Vienna, Austria

In any of the 5 star hotels. The exact venue will be informed once finalized.

Training Fees
- **6,250 US$ per participant for Public Training includes Materials/Handouts, tea/coffee breaks, refreshments & Buffet Lunch**

Training Certificate

Define Management Consultancy & Training Certificate of course completion will be issued to all attendees.

Language: English

TRAINING OVERVIEW

COURSE OVERVIEW

This course is designed to provide a solid foundation in key leadership competencies and to provide you with the opportunity for a truly transformational leadership experience. As a participant, you will master the basics of these leadership competencies: setting direction, aligning people, motivating and inspiring, leading teams, communicating, building relationships, facilitating ethical conduct, negotiating, and leading change.

You will gain a clear understanding of why communication is so important - regardless of how a project is organized. You will discover how business and personal ethics can influence your leadership style and personality, and how your individual leadership style and personality can influence the course a project will take.

PREREQUISITES
- **Project management background**

COURSE OBJECTIVES
- **Lead project teams through more effective communication**

- **Identify motivational value systems to improve productivity and cooperation**
- **Recognize the role of business and personal ethics in leadership**
- **Describe predictable change stages and identify appropriate leadership strategies for each stage**
- **Create a Leadership Development Plan**

TRAINING METHODOLOGY

A highly interactive combination of lectures and discussion sessions will be managed to maximize the amount and quality of information and knowledge transfer. The sessions will start by raising the most relevant questions, and motivate everybody find the right answers. You will also be encouraged to raise your own questions and to share in the development of the right answers using your own analysis and experiences. Tests of multiple-choice type will be made available on daily basis to examine the effectiveness of delivering the course.

Very useful Course Materials will be given.

- **30% Lectures**
- **30% Workshops and work presentation**
- **20% Group Work& Practical Exercises**
- **20% Videos& General Discussions**

WHO SHOULD ATTEND

- **People managers**
- **Senior professionals**
- **Individuals seeking knowledge on how to lead people and organizations**
- **Project managers**
- **Program and portfolio managers**
- **Line managers**

COURSE OUTLINE

Day 1: Leadership And Management	Day 2: Leading Effective Teams
What is leadership?	What is a team?
The difference between leadership and management	The stages of team development
	- Forming
Assess your leadership competencies and developmental needs	- Storming

Articulate your leadership vision, in light of the assessment, and consider the best way(s) to realize it Processes for establishing direction, aligning people and motivating them to follow your vision Identify different leadership styles	- Norming - Performing - Adjourning Leading and maintaining effective, productive teams Evaluate team progress and coach team members as necessary
Day 3: Building Relationships	**Day 4: Ethics And Leadership**
How individual differences affect your ability to lead Identify your motivational patterns using the Strength Deployment Inventory (SDI®) How to be more influential by understanding motivational patterns Using an understanding of individual differences to help you manage conflict more effectively	Define ethics and the link between ethics and trust The role of ethical behavior and leadership The difference between personal and organizational ethics Discuss the effect of the triple constraint on ethics
Day 5: Negotiating Conflict	**Day 5 Cont….**
Major sources of conflict on project teams The five modes of handling conflict The difference between competitive negotiation and collaborative negotiation Conflict scenarios and strategies for initiating conflict resolution	Your role in a changing organization Predictable stages of adjusting to change Appropriate leadership strategies for each stage Developing a change management plan

Power bases used in typical organizations **How to plan and conduct collaborative negotiation**	

Case Studies, Last Day Review, Discussions & Pre & Post Assessments will be carried out.

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