

**Training Title**

**WORKFORCE PLANNING & ORGANISATIONAL STRATEGY**

**Training Duration**

**5 days**

**Training Date**

<b>ML101</b>	<b>Workforce Planning &amp; Organisational Strategy</b>	<b>5</b>	<b>29 Jan – 02 Feb, 2024</b>	<b>\$6,500</b>	<b>London, UK</b>
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**In the below 5 star hotel as mentioned. The exact venue will be informed once finalized.**

**1. Events at Marble Arch**

**Central Cluster Meetings, Events and Group Sales - The Cumberland Hotel and Thistle Marble Arch**

**T. +44 (0) 207 523 5060**

**W. clermonthotel.group | A. Thistle Marble Arch, Bryanston St, Marylebone, London, W1H 7EH**

**Training Fees**

**\$6,500 per participant for Public Training includes Materials/Handouts, tea/coffee breaks, refreshments & Buffet Lunch**

**Training Certificate**

**Define Management Consultancy & Training Certificate of course completion will be issued to all attendees.**

**Language: English**

**INTRODUCTION:**

In today's dynamic business landscape, organizations face constant challenges in aligning their workforce with strategic objectives. This course is designed to equip you with the knowledge and skills necessary to navigate the complexities of workforce planning and contribute to the overall success of your organization.

[www.definetraining.com](http://www.definetraining.com)

**COURSE OBJECTIVE:**

**Upon successful completion of this course, the delegates will be able to:**

- Understand the significance of workforce planning in achieving organizational objectives.
- Analyze the current workforce to identify critical roles and skills.
- Forecast future workforce needs by considering industry trends and external factors.
- Develop strategic workforce plans to address skill gaps and talent shortages.
- Implement workforce development initiatives, including succession planning and leadership development.

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- Evaluate the impact of workforce planning on organizational performance and continuously refine strategies.

### **WHO SHOULD ATTEND?**

This course is tailored for HR professionals, strategic planners, managers, and anyone involved in shaping and executing organizational strategies. Whether you are new to workforce planning or seeking to enhance your skills, this course provides a valuable opportunity to deepen your understanding and contribute to your organization's success.

### **COURSE SCHEDULE**

#### **Day 1: Introduction to Workforce Planning and Organizational Strategy**

- Welcome and Course Overview
- Importance of Workforce Planning in Organizational Success
- Key Components of Organizational Strategy
- Aligning Workforce Planning with Business Goals
- Case Studies: Successful Workforce Planning Examples
- Group Discussion: Identifying Organizational Challenges

#### **Day 2: Analyzing Current Workforce and Skills Gap**

- Conducting a Workforce Analysis
- Identifying Critical Roles and Skills
- Utilizing HR Metrics for Strategic Insights
- Skill Gap Analysis Techniques
- Technology and Tools for Workforce Analytics
- Practical Exercise: Analyzing a Sample Workforce

#### **Day 3: Forecasting Future Workforce Needs**

- Introduction to Workforce Forecasting
- Understanding Industry Trends and External Influences
- Scenario Planning for Future Workforce Demands
- Predictive Modeling for Workforce Planning
- Real-world Applications and Case Studies
- Group Activity: Building a Workforce Forecast

#### **Day 4: Strategic Workforce Development**

- Developing a Talent Pipeline
- Succession Planning and Leadership Development
- Employee Training and Continuous Learning
- Diversity and Inclusion in Workforce Planning
- Balancing Internal and External Talent Acquisition
- Workshop: Creating a Strategic Workforce Development Plan

#### **Day 5: Implementing and Evaluating Workforce Plans**

- Change Management in Workforce Planning
- Communication Strategies for Implementation

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- Monitoring and Adjusting the Workforce Plan
- Evaluating the Impact of Workforce Planning on Organizational Performance
- Continuous Improvement in Workforce Strategies
- Final Case Study and Q&A

### **COURSE METHODOLOGY**

The training course will be highly participatory and the course leader will present, guide and facilitate learning, using a range of methods including formal presentation, discussions, sector-specific case studies and exercises. Above all, the course leader will make extensive use of real-life case examples in which he has been personally involved. You will also be encouraged to raise your own questions and to share in the development of the right answers using your own analysis and experiences. Tests of multiple-choice type will be made available on daily basis to examine the effectiveness of delivering the course.

- 30% Lectures
- 30% Workshops and work presentation
- 20% Case studies & Practical Exercises
- 10% Role Play
- 10% Videos, Software or Simulators (as applicable) & General Discussions

**Case Studies, Group Discussions, Last Day Review, Assessments will be carried out.**

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**MEETING ROOM PICTURES:**



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