

TRAINING TITLE

PROJECT MANAGEMENT IN OIL & GAS

TRAINING DURATION

5 days

TRAINING VENUE AND DATES

REF PM015	Project Management in Oil & Gas	5 days	04-08 March 2024	\$6,000	Istanbul. Turkey.
--------------	---------------------------------	--------	------------------	---------	----------------------

In any of the 5 star hotel. Exact venue will be informed.



TRAINING FEES

6,000 US\$ per participant includes Training Materials/Handouts, Tea/Coffee breaks, Refreshments and International Buffet Lunch.

DMCT/OL/9/18(Rev3Dt:23/9/18)

P.O BOX 45304
ABU DHABI, U.A.E

T +971 2 6264455
F +971 2 6275344

www.definetraining.com

TRAINING CERTIFICATE

DEFINE Management Consultancy & Training Certificate of course completion will be issued to all attendees.

TRAINING INTRODUCTION

This Oil and Gas Project Management training course is developed in response to increasing application of project management in oil and gas environment. There is an expectation and demand for oil and gas personnel to be sufficiently skilled and competent in project management processes and techniques to ensure project deliverability and success. The benefits of project management would be immediately transferable in personnel's role and day to day responsibilities.

This training course will introduce current innovations and advances in project management processes, tools and techniques to ensure project success. Evaluation of current Project delivery systems and methods, risk and issues management, stakeholders and communication management, planning and scheduling approaches, project finance and economics including how to develop a commercially viable and winning business case and project plan with specific application in oil and gas projects.

TRAINING OBJECTIVES

- ✓ Explain the nature and fundamental of Oil & Gas Projects and Project Management
- ✓ Discuss contemporary and current Project Management tool kits, processes and techniques
- ✓ To probe Risk Management practices in Oil & Gas Projects
- ✓ Explain how to effectively manage stakeholders and communication in a complex Oil & Gas Projects
- ✓ Evaluate Planning approaches and instruments for Oil & Gas Projects
- ✓ To assess the commercial viability of Oil & Gas Projects
- ✓ Develop robust and advanced business case and project plan for Oil and Gas Projects

WHO SHOULD ATTEND

- Experienced Project Personnel and Engineers, and Executive Project Control Staff
- Senior Managers and Functional Managers at large owner and contractor organisations whose primary responsibilities are in planning and executing major projects will gain insights into the nature and challenges of managing oil and gas projects
- Project Management Office Personnel

TRAINING METHODOLOGY:

Project Management processes, tools and techniques, oil and gas project management case studies, class exercises, team working, production of business case and project plan, video, presentation and rapid response assessment based on a situational analysis.

A highly interactive combination of lectures and discussion sessions will be managed to maximize the amount and quality of information and knowledge transfer. The sessions will start by raising the most relevant questions, and motivate everybody find the right answers. You will also be encouraged to raise your own questions and to share in the development of the right answers using your own analysis and experiences. Tests of multiple-choice type will be made available on daily basis to examine the effectiveness of delivering the course.

Very useful Course Materials will be given.

DMCT/OL/9/18(Rev3Dt:23/9/18)

- 30% Lectures
- 30% Workshops and work presentation
- 20% Group Work & Practical Exercises
- 20% Videos & General Discussions

COURSE OUTLINE

Day 1 : Oil and Gas Projects and Project Management

- Oil and Gas Projects, Programmes and Portfolio
- Project Management, Programme Management, Portfolio Management
- Project and Project Management issues and challenges in Oil and Gas Projects
- Advanced and contemporary Project Management within Oil and Projects
- Project Success from Owner, Contractor and Project team's perspective
- Navigating complexity in Oil and Gas Projects

Day 2 : Project Management Processes within Oil and Gas Environment

- Project Management Body of Knowledge introduction
- Critical Project Management Processes, tools and techniques in Oil and Gas Projects
- Scope Management tools and techniques
- Stakeholders Management tools and techniques
- Communication Management tools and techniques
- Risk and Issues Management tools and techniques
- Project Management Office (PMO) within Oil and Gas context
- Project Quality Management tools and techniques

Day 3 : Planning Approaches in Oil and Gas Projects

- Front End Engineering Design / Front End Loading
- Planning principles and fundamentals
- Cost Management tools and techniques
- Time Management tools and techniques
- Advanced Scheduling instruments and methods
- Critical path management
- Earned Value management.
- Advanced Planning methods
- Project Control and Monitoring advanced methods
- Human Resources Management tools and techniques

Day 4 : Project Finance, Economics and Procurement

- Appraising Oil and Gas Project's commercial viability and readiness level
- Capital Budgeting tools, techniques and instruments
- Managing Capital Expenditures and Operating Expenditures
- Effective Cash flow management
- Oil and Gas Project's sensitivity analysis
- Project selection criteria financial key performance indicators
- Procurement Management tools and techniques for EPC and EPIC

Day 5 : Project Charter Development for Oil and Gas Projects

- Project Charter structure, format and key elements
- Criteria for an effective and winning Project Charter
- How to identify gaps and oversights in Oil and Gas Projects Charter
- Measuring the viability, deliverability and readiness level of the Project Charter

DMCT/OL/9/18(Rev3Dt:23/9/18)

- How to rectify changes, identify errors and omissions in the Project Charter

NOTE:

- Pre & Post Tests will be conducted.
- Case Studies, Group Exercises, Group Discussions, Last Day Review & Assessments will be carried out.

TRAINER

MR. ZAFER NAJIB

International Project Director, Advisor & Corporate Trainer

EDUCATION

University College London (UCL), London University, UK
BSc. Honors Degree Chemical Engineering
Post-graduate Business Qualification, Diploma in Engineering Management, DipEM,
Specialization in Project Management, Strategic Management
Leadership - Harvard
Business Strategy - WhartonX
Carbon Capture & Storage - EdinburghX

ASSOCIATIONS/MEMBERSHIPS/TRAINING

Corporate Professional Trainer (ILM Certified), Coach, Mentor - Qatar (QE), Canada, USA,
Leadership Development: Jacobs - Canada, USA, MW Kellogg, KBR-UK, SABIC - Saudi Arabia
Executive Sponsor, Corporate Graduate Training Program, Canada
Talent Management Corporate Executive Committee Member, Canada
PMP, Professional Certified Project Manager, Project Management Institute (PMI), USA
Chartered Engineer (CEng), Member of the Institution of Chemical Engineers (MIChemE, UK)
Member of the Institute of Leadership & Management (ILM)
Board Executive Director, Canadians for Global Care, Charitable Organization, Canada

SUMMARY OF EXPERIENCE & SKILLS

International Project Director, Advisor & Corporate Trainer, with over 30 years of global Senior Project Leadership, Execution & Delivery experience working on global world-class \$multi-Billion Projects in UK, Europe, USA, Canada, Abu Dhabi, Dubai, Qatar, Saudi Arabia, Japan, Russia Far East, Korea and Pakistan. Key areas of world-wide expertise include: Soft Skills, Project Management, Engineering, Procurement, Contractual, Technology, Business, Commercial, Operational Excellence, Legal, Financial, Business Strategy, Economic Evaluation, Risk Management, Project Financing and International Business Development. Working closely with International C-suite Executives (Boards, Government Ministries, Institutions), Stakeholders, multi-national Teams at all levels.

Strongly committed to excellence and innovation in QHSE, CSR, ESG, Sustainability (Energy Transition, Net Zero Carbon, Green Energy, Carbon Capture, Circular Economy), In-Country Value.

DMCT/OL/9/18(Rev3Dt:23/9/18)

Successfully working for/with Major Global Owner/ Operators (QE, SABIC, Shell, Total,) & EPC Companies (Chiyoda, Saipem, Samsung, KBR, Wood, Jacobs, Technip, Tecnicas Reunidas.

Proven leadership, strategic, communication, innovation, vision, interpersonal, business, influencing and analytical skills, with the confidence to challenge the status quo. Strong team player able to motivate and influence, to build long-term relationships with stakeholders at all levels, fully customer focused, driving Company strategy, growth and successfully delivering business results.



www.definettraining.com

DMCT/OL/9/18(Rev3Dt:23/9/18)

P.O BOX 45304
ABU DHABI, U.A.E

T +971 2 6264455
F +971 2 6275344

www.definettraining.com